



2nd December 2022

Dear Parent/Carer

As we approach the end of the autumn term, I would like to take this opportunity to inform you of the following:

Early Closure Friday 16th December 2022

The Academy will close early for all students on the final day before the Christmas holiday, on Friday 16th December 2022.

All lessons will finish at 12:00 noon and students will be released by Year group in an orderly manner. Students who receive a free school meal will still be able to collect a packed lunch before leaving, to take home. We expect this process could take up to **30 minutes**.

All students will continue to receive their normal morning lessons up to this.

I would like to give my thanks for the unwavering support and commitment from parents and carers over the last term. We are proud to work with such an adaptive, kind, considerate and resilient community.

I wish you all a safe and restful Christmas break and look forward to greeting our students back into the Academy on **Wednesday 4th January 2023**.

Yours faithfully,

Mrs J Mitchell
CEO/Principal