



01/12/2021

Urgent Maintenance of Loaned Laptops

Dear Parent/ Carer,

The Academy regularly reviews the IT provision of our students to ensure that everyone can access their work either from home or within the Academy. Since the start of the COVID crisis we have issued over 300 laptops to students, ensuring learning continues.

With COVID restrictions tightening again across England, the Academy believes it would be prudent to review all laptops that have been issued. To ensure they are up to date and remain in good working condition. As such, we are asking that any laptop loaned to students is brought back to the Academy to receive essential maintenance.

If your child is in year 9 and has been loaned a laptop from the school, please can you have it brought into the Academy on **Wednesday 8th December**. This can be achieved by your child passing the laptop to their form tutor during morning registration. There is no need to bring the laptop's power cables, as we can use the ones on site. We will do everything we can to ensure that we get the laptop back to each student on the same day, although returning it the following day may be necessary.

We'd also like to take this opportunity to remind parents and carers that if your child does not have any means of accessing their school work online at home, then please get in touch with the Academy as we may be able to support. Alternatively, your child can speak with their form tutor who can make necessary arrangements.

Thank you for your continued efforts in ensuring minimal disruption to your child's learning throughout these uncertain times.

Yours faithfully,

Mr Killick
Home learning coordinator