



6<sup>th</sup> June 2024

**Academic Progress Day - Monday 15th July**

Dear Parents and Carers,

I would like to offer you a face-to-face appointment with your child's teachers on Monday 15<sup>th</sup> July. The purpose being to discuss progress in subject areas. Lessons will not take place on this day and students only need to attend with parents for their appointments.

To book an appointment you must sign up to one of the four sessions by using the link that will be sent out as a text. This is also on our website. Should you be unable to attend, you can request a phone call from a member of the Senior Leadership Team at a time that suits you.

- Session 1: 9:00am – 10:30am
- Session 2: 10:45am – 12:15pm
- Session 3: 1:00pm – 2:30pm
- Session 4: 2:45pm – 4:15pm

<https://forms.gle/VNa4A3z8mg2JgwFn8>

There is limited capacity in each session and appointments will be allocated on a 'first come, first served' basis. Once your place is reserved you will receive confirmation.

Each session will begin with a short presentation from the Senior Leadership Team and we ask that you arrive for the start time of the session.

We look forward to meeting you and discussing your child's progress, should you have any questions about the Progress Day, please contact Reception.

Kind regards

Mr M Williams

Vice Principal