

Dear Parent/Carer

9TH December 2020

Revised Closure Arrangements for the Christmas Holiday

Following an update issued by the Department for Education today we have made the decision to close the Academy on **Thursday 17th December 2020**.

To support families maintain a 6 day window of no contact before the allowed Christmas period rule relaxation, we will use one of our staff training days on Friday 18th December so no student's will be expected to attend school on this day.

We would ask that all parents follow the Government advice below to support our community in keeping others safe:

- Up until **Wednesday 23rd December**, the first **6 days** after teaching ends, if a student or staff member tests positive for coronavirus (COVID-19), having developed symptoms **within 48 hours of last being in school, (Sunday 20th December)**, please notify the school as instructed on the MyEd App or the Academy **COVID** telephone line. The school will follow up this message and assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.
- **COVID LINE-07545422355**
- If a pupil or staff member tests positive for coronavirus (COVID-19), having developed symptoms **more than 48 hours** (after Sunday 20th December) since being in school, the school should not be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.

As directed by the Department for Education this reduction in teaching time will be made up during Saturday schools in the Spring and Summer terms.

To follow procedures in line with Covid-19, classes leaving times on Thursday 17th December will be staggered. The leaving times for each year group are as follows:

| | |
|---------|-----------------|
| Year 11 | 11:30 -11:40 am |
| Year 10 | 11:45 -11:55 am |
| Year 9 | 12:00 -12:10 pm |
| Year 8 | 12:10 -12:20 pm |
| Year 7 | 12:20 -12:30 pm |

Students will be released class by class and will leave through their normal assigned gate in order to comply with social distancing. All students will still be able to order a lunch in the usual way and these packed lunches will be distributed before leaving to take home with them. Please encourage your child to return home promptly to safeguard your family over the Christmas period.

Students will still return on Tuesday 5th January 2021 as planned at their normal year group's registration times.

I wish you all a safe and restful winter break and look forward to greeting our students in the new year.

Yours faithfully



Mrs J Mitchell
CEO/Principal